**CEASE AND DESIST LETTER**

**(VIOLATION OF NON-DISCLOSURE AGREEMENT)**

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

This letter is served upon you pursuant to a breach of your \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Non-Disclosure Agreement, which has been in effect since the \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

It has come to our attention that you have used or disclosed Confidential Information in clear violation of Article \_\_\_, Section \_\_\_ of your Agreement.

Accordingly, we demand that you immediately desist from further using or disclosing Confidential Information and confirm in writing within twenty-four (24) hours your intent to do so. We require that you provide us with the following information and documents to confirm your compliance with this demand:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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You will not receive another cease and desist letter from this office. Should you fail to produce a confirmation in writing within twenty-four (24) hours, a lawsuit will be commenced immediately.

Sincerely,

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_